Assessment Name: Bodily Fluids Risk Assessment	
Organisation Name: Next Steps Education Ltd	**Review Date:** July 2027
Date Risk Assessment carried out: June 2026	**Brief Workplace and Activity Description:** **In home tuition, at centre tuition, community venue tuition**
Who carried it out: Sarah Logan	

What are the hazards?	Who might be harmed?	What are we already doing?	Do we need anything else to manage this?	Action by/ whom/ when	Risk Level: H/ M/ L
Contamination/ exposure to bodily fluids (blood, vomit, urine, faeces) which may carry infection or disease	Students, Staff, Parents	Tutors are not left alone (see lone worker risk assessment) and are able to call for help. Tutors advised to wash hands with soap and water upon entering a new home and at regular intervals to avoid cross contamination. Sickness and absence policy in place and read by tutors and parents. Tutors advised to cover open	Use of appropriate PPE (e.g. disposable gloves, aprons) when coming into contact with bodily fluids where reasonably practicable Availability of bodily fluid clean-up materials (e.g. absorbent granules, disinfectant) in the tuition centre Clear guidance that tutors must not clean	All tutors	Low

		wounds and cuts when teaching.	bodily fluids in home environments and should defer to the responsible adult present Safe disposal arrangements for contaminated waste (e.g. sealed bags, appropriate binning arrangements)		
Infection and illness transmission: infection and illness, side effects from dealing with spillage, any person in contact with body fluids	Students, Staff, parents	As above. Parents are asked to inform tutors when children have been sick and advised not to have face to face tutoring within 48 hours of diarrhoea or sickness. Tutors are asked to report any serious incidents or accidents to Sarah Logan as the person	Adherence to infection control procedures including hand hygiene immediately after any potential exposure Enhanced cleaning of affected areas within the tuition centre following any bodily fluid incident Consideration of student vulnerabilities,	All tutors	Low

		responsible for health and safety.	including immunocompromised individuals or those with additional needs		
Side effects from injury/ illness/ exposure, including exposure-related risks such as nausea, sensory distress, or anxiety (particularly relevant for neurodivergent individuals)	Students, Staff	Trained first aid staff on-site at tuition centre. First aid equipment and resources available on-site and kept up to date. Powders/granules available on-site to soak up excess fluid	Clear staff guidance on when to withdraw from situations (e.g. overwhelming smells, risk of contamination, or unsafe conditions) Consideration of sensory sensitivities when managing bodily fluid incidents (e.g. minimising strong disinfectant smells where possible)	All staff Sarah Logan to review provision and guidance annually	Low
Manual Handling/ slip risk Slip or fall risk due to spillages of bodily fluid	Students, Staff, Visitors	Immediate identification and isolation of hazard where possible	Prompt clean-up in the tuition centre using appropriate materials Clear instruction that	All staff	Low

			tutors should not attempt to manage hazardous spillages in home environments		

Responsibilities

Sarah Logan is responsible for ensuring appropriate training, equipment, and procedures are in place for managing bodily fluid risks, including maintaining stocks and reviewing this risk assessment.

Tutors are responsible for following hygiene, PPE, and reporting procedures and must not place themselves at risk when dealing with bodily fluids, particularly in home environments.

This risk assessment and proposed actions will be discussed with staff or their representatives. This risk assessment will be reviewed following an accident in the workplace, or if there are any significant changes to the hazards in your workplace, such as new equipment or work activities to ensure control measures remain effective.